

# Standard Operating Procedures

## Bain marie

Report any safety concerns to the supervisor on duty and raise a hazard form



### Equipment required

- › Bain marie, bucket, trolley
- › Worker to wear footwear that is fully enclosed, slip resistant sole, water repellent/resistant and provides adequate support.
- › Personal protective equipment required: gloves, apron

### Risks and safety procedures

Risk	Safety procedures
Burns from hot bain marie, hot water or steam	<ul style="list-style-type: none"><li>› All bain maries must display a <b>Caution – Hot Surface</b> sign.</li><li>› As much as possible, wait until the bain marie has cooled before attempting to clean it.</li><li>› Use trolley to transport <math>\frac{3}{4}</math> filled bucket. PPE to protect against spills.</li></ul>
Manual handling injury from spilling on wet surface	<ul style="list-style-type: none"><li>› Mop up any spilt water ASAP use dry mop afterwards and erect signage</li></ul>
Electric shock	<ul style="list-style-type: none"><li>› Ensure power cord is not in power point when cleaning.</li><li>› Ensure hands are dry when touching electrical equipment/switches</li></ul>
Manual handling injury from transporting bain marie	<ul style="list-style-type: none"><li>› Employee competent in manual handling</li><li>› Bend knees to reach low items</li><li>› Use trolley for trays and gloves to remove trays' lids</li></ul>

## Behaviour

Process	Worker behaviour	Public/others
Prepare machine for cleaning	<ul style="list-style-type: none"> <li>› Turn off heating lights and turn power off at machine as soon as it is not needed to keep food hot</li> <li>› Turn power off at wall and unplug from power point.</li> <li>› Remove all trays and lids.</li> </ul>	Public to stay away from bain marie when it is hot or being cleaned
Drain bain marie	<ul style="list-style-type: none"> <li>› Place 4 litre bucket under tap.</li> <li>› Turn on tap and fill <math>\frac{3}{4}</math> of water. Turn off tap</li> <li>› Place bucket on trolley and wheel over to the waste sink and empty bucket. Repeat until bain marie is empty</li> </ul>	
Clean bain marie	<ul style="list-style-type: none"> <li>› Wipe inside of bain marie.</li> <li>› Wipe inside over and surrounds</li> </ul>	
Follow-up	<ul style="list-style-type: none"> <li>› Document any incident and report it to your supervisor immediately</li> </ul>	