

# Standard Operating Procedures

## Combi Oven – Operation

Report any safety concerns to the supervisor on duty and raise a hazard form



### Equipment Required:

- › Combi oven
- › Worker to wear footwear that is fully enclosed, slip resistant sole, water repellent/resistant and provides adequate support.
- › Personal Protective Equipment required: Heat Resistant Gloves, Apron

### Risks & Safety Procedures:

Risk	Safety procedures
Burn, scald/vapours/chemical reaction	<ul style="list-style-type: none"><li>› Always look away when opening the oven door as the escaping heat can cause serious injury to the eyes. Use oven door as shield and allow excess steam to escape</li><li>› Use a glove or cloth to protect hands when removing heated objects</li><li>› If you have a fire in an oven, turn off the oven immediately and unplug the power cord if safe to do so. Do not open the door of the oven, simply wait till the fire suffocates.</li><li>› Never open the door until you are absolutely sure the fire is out.</li><li>› If fire continues Dial Triple Zero (000) and ask for Fire.</li></ul>
Distress from unnecessary activation of heat/smoke alarm	<ul style="list-style-type: none"><li>› Ensure exhaust fan is on before opening oven door.</li><li>› Fire detector in kitchen area is heat not smoke activated.</li></ul>
Food Contamination	<ul style="list-style-type: none"><li>› Ensure that the cooking appliances are clean</li><li>› Food must be cooked at appropriate temperature for appropriate length of time</li><li>› Do not put food into oven until oven has been preheated</li><li>› Gloves must be changed regularly Do not use the same gloves when handling raw foods and cooked.</li></ul>

## Safe Working Operation

Process	Worker behaviour	Public/others
Start Up	<ul style="list-style-type: none"> <li>› Check that oven is clean</li> <li>› Turn power on</li> <li>› Select desired Programme</li> <li>› Set cooking time.</li> <li>› Set Core Temperature.</li> <li>› Press Start button to start and when required temperatures have been set.</li> <li>› To change the set values while cooking, correct the values.</li> <li>› If Buzzer sounds turn on exhaust fans</li> <li>› BEFORE opening door - Use oven door as shield and allow excess steam to dissipate before fully opening door.</li> </ul>	Public to stay away from area when combi oven operating
Cooking with Oven	<ul style="list-style-type: none"> <li>› Set appropriate temperature -</li> <li>› Open oven door use exhaust fan if oven has been used previously.</li> <li>› Place trays of product inside</li> <li>› Close door</li> <li>› Push start button - Push gently.</li> <li>› Time/Temperature will be displayed.</li> <li>› Check to see if the right lights are illuminated - Check operators manual.</li> <li>› Steam, Steam/bake or bake light will be on.</li> </ul>	
During Use	<ul style="list-style-type: none"> <li>› Check temperature</li> <li>› Before opening the oven door at any time or cycle the Exhaust fan MUST BE PUT ON PRIOR TO OPENING.</li> </ul>	
After Cleaning Complete	<ul style="list-style-type: none"> <li>› Do not close door after finished cleaning, just leave it open to dry</li> </ul>	
Follow Up	<ul style="list-style-type: none"> <li>› Document any incident and report it to your Supervisor immediately</li> </ul>	