

STANDARD OPERATING PROCEDURE

BAIN MARIE – Cleaning

Report any safety concerns to the supervisor on duty and raise a hazard form



Equipment required

- › Bain marie, bucket, trolley
- › Worker to wear footwear that is fully enclosed, slip resistant sole, water repellent/resistant and provides adequate support.
- › **Personal protective equipment required:** gloves, apron

Risks and Safety Procedures

Risk	Safety procedures
Burns from hot bain marie, hot water or steam	<ul style="list-style-type: none">› All bain maries must display a 'caution – hot surface' sign.› As much as possible, wait until the bain marie has cooled before attempting to clean it.› Use trolley to transport $\frac{3}{4}$ filled bucket. PPE to protect against spills.
Manual handling injury from spilling on wet surface	<ul style="list-style-type: none">› Mop up any spilt water ASAP use dry mop afterwards and erect signage
Electric shock	<ul style="list-style-type: none">› Have leaks repaired before turning on electricity.› Ensure hands are dry when using electrical equipment/switches
Manual handling injury from transporting bain marie	<ul style="list-style-type: none">› Employee competent in manual handling› Bend knees to reach low items› Use trolley for trays and gloves to remove trays' lids

Behaviour

Process	Worker behaviour	Public/others
Prepare machine for cleaning	<ul style="list-style-type: none"> › Turn off heating lights and turn power off at machine as soon as it is not needed to keep food hot › Turn power off at wall and unplug from power point. › Remove all trays and lids. 	Public to stay away from bain marie when it is hot or being cleaned
Drain bain marie	<ul style="list-style-type: none"> › Place 4 litre bucket under tap. › Turn on tap and fill $\frac{3}{4}$ of water. Turn off tap › Place bucket on trolley and wheel over to the waste sink and empty bucket. Repeat until bain marie is empty 	
Clean bain marie	<ul style="list-style-type: none"> › Wipe inside of bain marie. › Wipe inside over and surrounds 	
Follow-up	<ul style="list-style-type: none"> › Document any incident and report it to your supervisor immediately 	